

Owner's Name: \_\_\_\_\_ Person  Company

Address: \_\_\_\_\_

Phone: Residence: \_\_\_\_\_ Business: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant/Agent's Name (if different from owner): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Residence: \_\_\_\_\_ Business: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner's Authorization - (Required when the Owner is not the Applicant)**

I/We \_\_\_\_\_ (Name(s) of the Owner(s), being the registered Owner(s) of the subject lands, hereby authorize \_\_\_\_\_ (Name of Agent) to act as my/our agent(s) in the submission and processing of the Site Alteration Permit Application.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(dd/mm/yyyy)

Witness \_\_\_\_\_ Date \_\_\_\_\_

**DESCRIPTION OF PROPERTY**

Municipal Address: \_\_\_\_\_

Brief Legal Description: Lot \_\_\_\_\_ Plan \_\_\_\_\_

**(Attach survey if available)**

**DESCRIPTION OF PROPOSED WORK (PLEASE MAKE APPLICABLE PROVISIONS)**

Do you propose to add fill to the property? Yes/No

Do you propose to alter the grading of the property? Yes/No

Do you propose to remove soil from the property? Yes/No

Do you propose to construct retaining wall(s)? Yes/No

Please describe the nature of the proposed work by attaching a separate sheet and sketch if required.

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

- Is there a registered flood and/or fill line on or adjacent to the property? Yes/No
- is there a significant natural area or fish habitat on / or adjacent to the property? Yes/No
- Has the property ever been used for industrial/commercial/institutional purposes? Yes/No
- Will elevations be altered at any property boundary? Yes/No
- Is the land or portion of land within the archaeological resource potential area? Yes/No
- Has there been consultation with KCCA / other Agencies? Yes/No
- Is this a Heritage property? Yes/No

Date of Consultation: \_\_\_\_\_ Name of Staff Consulted: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that any fill to be placed on the site contain no contaminants within the meaning of the Environmental Protection Act, R.S.O. 1990 as amended; and

I forever and unconditionally release and indemnify the City of St. Thomas with respect to any and all liability which may arise in the event that the fill contains contaminants within the meaning of the Environmental Protection Act, and any successor legislation.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_